

# Adult and Community Services Overview and Scrutiny Committee

**2 March 2010**

## Agenda

The Adult and Community Services Overview and Scrutiny Committee will meet at the **SHIRE HALL, WARWICK** on **TUESDAY, the 2 MARCH 2010 at 10.00 a.m.**

The agenda will be:-

### **1. General**

- (1) Apologies for Absence**
- (2) Members' Declarations of Personal and Prejudicial Interests**

Note: Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest the Member must withdraw from the room unless one of the exceptions applies.

Membership of a district or borough council is classed as a personal interest under the Code of Conduct. A Member does not need to declare this interest unless the Member chooses to speak on a matter relating to their membership. If the Member does not wish to speak on the matter, the Member may still vote on the matter without making a declaration.

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The public reports referred to are available on the Warwickshire Web  
[www.warwickshire.gov.uk/committee-papers](http://www.warwickshire.gov.uk/committee-papers)

**(3) Remit of the Adult and Community Services Overview and Scrutiny Committee**

To review and or scrutinise the provision of public services in Warwickshire relating to adult social care services, leisure and cultural services including libraries, heritage and community education, tourism and countryside leisure.

**(4) Minutes of the Adult and Community Services Overview and Scrutiny Committee Meetings held on the 2 December 2009**

**(5) Feedback from Overview and Scrutiny Board**

**(6) Chair's Announcements**

- Introduction - Kathryn Downton, Interim Head of Local Commissioning

**2. Public Question Time**

Up to 30 minutes of the meeting is available for members of the public to ask questions on any matters relevant to the business of the Adult and Community Services Overview and Scrutiny Committee.

Questioners may ask two questions and can speak for up to three minutes each.

To be sure of receiving an answer to an appropriate question, please contact Jean Hardwick on 01926 412476 or e-mail [jeanhardwick@warwickshire.gov.uk](mailto:jeanhardwick@warwickshire.gov.uk) working days before the meeting. Otherwise, please arrive at least 15 minutes before the start of the meeting and ensure that Council staff are aware of the matter on which you wish to speak.

**3. Questions to the Portfolio Holders/Portfolio Holders Update**

Up to 30 minutes of the meeting is available for Members of the Committee to put questions to the Portfolio Holders (Councillor Colin Hayfield (Adult Social Care) and Councillor Chris Saint (Leisure, Culture and Housing) on any matters relevant to the Adult and Community Services remit and for the Portfolio Holders to update the Committee on relevant issues.

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## 4. Q3 - Corporate Performance Report 2009/10

Report of the Portfolio Holders for Adult Social Care and for Leisure, Culture and Housing.

This report presents third quarter performance for 2009/10 under the enhanced performance managements arrangements.

### **Recommendation**

That the Committee:

- Scrutinises the performance and improvement activity of services under the remit of the committee
- Make recommendations to the Portfolio Holder in relation to areas of under or over performance as part of the next round of the performance cycle.
- Request that the Portfolio Holder report back to the committee at the following meeting on the actions taken

For further information please contact Tricia Morrison, Head of Performance Tel: 01926 736319 email [triciamorrison@warwickshire.gov.uk](mailto:triciamorrison@warwickshire.gov.uk). or Kim Harlock, Head of Strategic Commissioning and Performance Management Tel: 01926 745101

## 5. Review and Refresh of the Warwickshire Performance Indicators.

Report of the Assistant Chief Executive, Partnership and Performance Unit.

*(This report was not available at the time the agenda was printed and will be forwarded separately).*

The performance management framework of the Council is undergoing a Review and Refresh process, which involves all the performance measures that the Council currently uses to assess its performance. The process seeks to ensure that the right performance measures are selected to reflect the council's priorities, appropriate targets are allocated and targets are set in alignment with resources in 2010-11.

This report presents the proposed measures for inclusion under the Portfolios relevant to the remit of the Committee.

### **Recommendation**

The Committee is asked to consider and challenge, where appropriate, the draft measures listed within Appendices A and B using the principles of good target setting and analysis contained within the report.

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For further information please contact: Tricia Morrison, Head of Performance  
Tel: 01926 736319 e-mail [triciamorrison@warwickshire.gov.uk](mailto:triciamorrison@warwickshire.gov.uk)

## **6. Supporting People Half-Year Performance Management Summary 2009/10**

Report of the Strategic Director of Adult, Health and Community Services.

This report provides the Overview and Scrutiny Committee with a summary of the Supporting People (SP) Half Year Performance Management Report 2009/2010. The report highlights areas of strength and improvement as well as identifying areas of weakness.

### **Recommendation**

It is recommended that the Overview and Scrutiny Committee consider and comment on the contents of the Supporting People Half Year Performance Management Report.

For further information please contact Rachel Norwood, Supporting People Acting Service Manager Tel: 01926 742965 e-mail [rachelnorwood@warwickshire.gov.uk](mailto:rachelnorwood@warwickshire.gov.uk)

## **7. Transformation of Library and Information Services Progress Report**

*(This report was not available at the time the agenda was printed and will be forwarded separately).*

Report of the Strategic Director of Adult, Health and Community Services.

This report outlines the progress made to date in relation to the Library and Information Service Transformation Programme.

### **Recommendation**

It is recommended that the Committee considers and comments on the progress of the transformation programme in the Library and Information Services and its future work programme and direction as outlined in this report.

For further information please contact Ayub Khan, Head of Libraries (Strategy) Tel: 01926 412657 e-mail [ayubkhan@warwickshire.gov.uk](mailto:ayubkhan@warwickshire.gov.uk) or Ron Williamson, Head of Communities and Wellbeing Tel: 01926 742964 e-mail [ronwilliamson@warwickshire.gov.uk](mailto:ronwilliamson@warwickshire.gov.uk)

## **8. Provisional Items for Future Meetings and Forward Plan Items Relevant to the Work of this Committee**

### **(a) Provisional Items for Future Meetings**

A table setting out provisional items for future meetings is attached.

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## **(b) Forward Plan Items Relevant to the Work of this Committee**

### **Cabinet 25/2/10**

Nuneaton Signs – Review of WCC Support - Exempt

## **9. Any Other Items**

which the Chair decides are urgent.

**JIM GRAHAM**  
Chief Executive

### **Adult and Community Services Overview and Scrutiny Committee Membership**

Councillors Peter Butlin, Les Caborn (Chair), Jose Compton, Richard Dodd, Mike Gittus, Bob Hicks, Barry Longden (S), Tilly May (Vice Chair), Kate Rolfe (S), Sid Tooth, Claire Watson, Sonja Wilson.

**Portfolio Holders:-** Councillor Colin Hayfield (Adult Social Care)  
Councillor Chris Saint (Leisure, Culture and Housing)

## **The reports referred to are available in large print if requested**

**General Enquiries: Please contact Jean Hardwick on 01926 412476**  
**E-mail: [jeanhardwick@warwickshire.gov.uk](mailto:jeanhardwick@warwickshire.gov.uk)**

Enquiries about specific reports: Please contact the officers named in the reports.

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